Partnerships and Communications Manager

About the Role

TASC is seeking a Partnerships and Communications Manager to strengthen the organisation's external profile, build strategic relationships, and support the dissemination and impact of our research. This role combines communications, partnership development, events, and organisational administration, helping to ensure that TASC's work reaches key audiences and contributes to public debate and policy development.

The successful candidate will be an excellent communicator with strong relationship-building skills, experience managing digital communications, and an interest in advancing social equality through evidence-based research and advocacy.

Key Responsibilities

Partnerships and Stakeholder Engagement

- Support the cultivation of long-term civil society, government, and business partnerships that contribute to TASC's impact.
- Help staff develop and manage collaborative relationships with civil society organisations, academic institutions, businesses, government bodies, and other partners to advance shared research and policy objectives.
- Contribute to shared social media content, especially concerning report launches and events.

Communications and Media

- Promote TASC's research, publications, and policy recommendations across traditional and emerging media channels.
- Draft press releases, media statements, opinion pieces, and other communications materials.
- Build and maintain relationships with journalists and media outlets through targeted pitching and proactive engagement.
- Coordinate media opportunities for researchers and subject matter experts.
- Monitor and report on TASC's media coverage, public references, and engagement within the Oireachtas.

Digital Communications

- Manage TASC's social media platforms and oversee content planning and scheduling.
- Create engaging digital content to communicate research findings and organisational activities.
- Monitor social media performance and identify opportunities to expand audience reach and engagement.
- Lead the redevelopment of TASC's newsletter as a flagship thought leadership publication.
- Lead on the redevelopment of the website.

Events

- Support the planning, promotion, and delivery of TASC events, including research launches, workshops, roundtables, and public discussions.
- Coordinate event logistics and communications to maximise participation and impact.

Administration and Impact Tracking

- Maintain organisational records and project data using Salesforce.
- Track and report on project outputs, outcomes, and impact metrics.
- Support annual reporting processes by gathering and maintaining relevant organisational data.
- Contribute to internal monitoring, evaluation, and learning activities.

Essential Requirements

- Excellent written and verbal communication skills.
- Experience in communications, public affairs, stakeholder engagement, fundraising, or a related field.
- Knowledge of Irish public policy and the political landscape.
- Strong interpersonal skills and the ability to build relationships with diverse stakeholders.
- Experience managing social media accounts and creating digital content.
- Strong organisational skills and attention to detail.
- Ability to manage multiple projects and deadlines simultaneously.
- Commitment to TASC's mission and values.

Desirable Requirements

- Experience working in a civil society organisation, research institute, think tank, or public policy environment.
- Familiarity with media relations and press engagement.
- Experience using Salesforce or similar CRM systems.
- Experience supporting events and stakeholder engagement activities.

Terms and Conditions

Salary:	45k-60k per annum
Location:	Hybrid
Hours of work:	37.5 hours per week
Reports to:	Executive Director
Annual leave & benefits:	25 days pro-rata, pension contribution
Probation:	6 months from the date of appointment
Closing Date:	Thursday 19th November 2026

Please send your CV and a 1-page cover letter to careers@tasc.ie

Shortlisted candidates will be invited for an interview in late November 2026 and will be asked to provide examples of their communications work.