



EXCHANGE HOUSE IRELAND
National Travellers Service



Exchange House Ireland, Traveller Mediation Service and Traveller Counselling Service now wishes to recruit a

Project Worker (Community Development)

12-Month Contract – Part-time

Job Description

Outline of the position

The aim of this role is to work with an established steering group with its programme of work focused on addressing inter-family conflict in the Traveller community.

Please see section “Project background” below for further information.

Reporting to

- Family Support and Crisis Intervention Services Manager, Exchange House Ireland.

Main duties

- Communication with the funders (submission of reports/updates for example), being the primary contact with funders (regarding budget/funding updates for example), ensuring steering group is fully updated.
- Liaising with research report author to develop script for research dissemination project.
- Liaising with graphic artist to develop video, audio, resources etc. for the accessible dissemination of research project.
- Roll-out of dissemination of research project across all regions.
- Planning for regional meetings in 2025.
- Planning for stakeholder meetings x2 in 2025.
- Develop package of support for groups after initial regional meeting is held.
- Be a primary contact/support for local organisations (managers/key staff) to troubleshoot challenges/discuss topics/plan sessions/ connect in to relevant supports.
- These duties are not exhaustive and may be added to dependent on the nature of the role as it evolves.

Record Keeping

- To adhere to the service’s system of record keeping in relation to clients, work records, statistics etc.
- To furnish line manager and CEO with records, statistics as required.
- To provide written reports to line manager or CEO when required.

Other Duties

- Any other duties as requested by the CEO or Board of Directors.

Person Specification

Qualifications

- Qualification, or equivalent, in the areas of community development, or social sciences, social care or equivalent experience.

Experience in the following is essential

- Previous experience of working with the Traveller community and an excellent understanding of the issues impacting the community.
- Experience of community development work.
- Excellent interpersonal and networking skills and the ability to develop good working relationships.

Experience in the following is desirable

- Effective communication skills.
- Ability to plan and prioritise own work and work to deadlines.
- Ability to write reports.

Job Specific Competencies and Knowledge

- Ability to work as part of a team and on own initiative.
- Ability to motivate individuals and groups to participate.
- Ability to keep accurate records of work completed.
- Have good interpersonal skills.
- Have good time management skills.
- Have an ability to work flexibly and with others.
- Commitment to equality and anti-racist practice.

Terms and Conditions

Based in

- Exchange House Ireland's offices on Great Strand Street, Dublin 1, D01 WC97
- Outreach and national travel will be a part of this work and as such, access to a car is desirable with full clean license, current NCT, tax and insurance which covers the vehicle for work purposes.

Hours of work

- 20 hours net per week.
- Some flexibility may be required on occasion in relation to working hours and travelling.
- Opportunity for hybrid working at manager's discretion.

Salary:

- The salary will be €26,248 (aligned to the HSE's Social Care Workers scale [Oct. 2023]) commensurate with qualifications and experience.

How to apply

If you feel you are a good fit for Exchange House Ireland and would enjoy working with us, please send your application to info@exchangehouse.ie with the subject line 'Project Worker (Community Development) Application'.

- Your application must include a **cover letter and up-to-date CV combined** and sent in one document
- Please keep your cover letter to a maximum of one page. In your cover letter, include:
 - Why you feel you are a good fit for this role with Exchange House Ireland; and
 - Details of your relevant experience.

For more information, please visit exchangehouse.ie or call the Personnel Department on 01 872 1094

Closing date for receipt of applications is 5pm, Friday May 30th 2025.

This position is supported with funding from the Dormant Accounts Fund and Department of Children, Equality, Disability, Integration and Youth.



An Roinn Leanaí, Comhionannais,
Míchumais, Lánpháirtíochta agus Óige
Department of Children, Equality,
Disability, Integration and Youth



ciste na
gcuntas díomhaoin
the dormant
accounts fund

Project background

Exchange House Ireland National Travellers Service (EHI)

Exchange House Ireland (EHI) has over 40 years' experience providing Traveller specific professional, front-line family support, counselling and psychotherapy, crisis intervention, education, training and services for children and young people in Ireland. Exchange House Ireland is one of the largest Traveller specific service providers in the country and is comprised of Travellers and non-Travellers who endeavour to have our working environment reflect the wider society we would like to see. EHINTS team of trained therapists and social workers are skilled in trauma work. Travellers accessing the services are offered a comprehensive, multi-disciplinary and holistic approach to their concerns.

Traveller Counselling Service (TCS)

The Traveller Counselling Service was launched in February 2008, initially as a one-year pilot project which has since developed into a national counselling service, that provides counselling to Travellers throughout Ireland by Phone, online and in person. The service works from a culturally inclusive framework that respects Traveller culture, identity, values and norms and works from a perspective of culturally centred counselling and psychotherapy. TCS also provides an advocacy service for Clients of TCS who need with support other issues impacting on their lives such as the criminal justice, accommodation addiction service and child protection issues among many others. Likewise, the service provides community development that support local Traveller groups to develop structures and actions to address the mental health needs of Travellers in local areas. At present the TCS see clients from 19 counties in Ireland and also have support establishment of Traveller specific counselling in Northern Ireland

Traveller Mediation Service (TMS)

The Traveller Mediation Service (TMS), is a national service, based in Athlone, Co Westmeath. TMS is a partnership initiative, supported by Restorative Justice in the Community (RJC) and funded by the Department of Equality. They work to assist their clients and stakeholders to find ways to

prevent, manage, and transform conflicts peacefully and effectively. TMS accepts mediation case referrals from Travellers, communities, and agencies. TMS also promotes and delivers a number of training programmes in the area of conflict prevention and intervention.

Travellers Transforming Conflict Initiative (TTCI)

The Travellers Transforming Conflict Initiative (TTCI) is a collaboration between Exchange House Ireland National Travellers Service, Traveller Mediation Service and Traveller Counselling Service. The initiative comprises of a number of related strands;

- Young Peoples Conflict Skills Programmes,
- Trauma-informed family therapy and counselling,
- Access services,
- National awareness-campaign,
- Research and policy development,
- National conferences and communications.

The initiative has been in existence for three years and has achieved a number of key milestones. In order to sustain and embed the achievements of the initiative to date, a national coordinator is now sought to support the continued evolution of the initiative.

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- *Exchange House Ireland is an Equal Opportunities Employer*
 - *Applications from members of the Traveller community, with relevant qualifications, are especially welcome*
 - *All positions in Exchange House Ireland are subject to Garda Vetting and full reference checks*
 - *All positions in Exchange House Ireland are subject to ongoing funding*
 - *Applicants must be eligible to work in Ireland*
 - *This job description is intended to provide a general overview of the responsibilities and requirements of the position. It may be subject to change based on the organisation's needs and the evolving nature of the role*