



**Applications are invited for the following full-time post**

## **Membership and Communications Officer**

Treoir seeks to employ a Membership and Communications Officer on a one-year fixed term contract.

We are seeking a dynamic experienced professional to join our team. The successful candidate will play an active part in the implementation of Treoir's strategic goals and have a particular responsibility for communication and membership engagement. They will have the requisite knowledge, experience, and skills to perform the role, collaborating with our membership, external agencies and organisations as well as the Treoir team.

### **How to apply:**

**Please return a Cover Letter, CV and a completed application form by email only, focusing on how your skills and attributes are a match for the post. Applications should be emailed to Anna Gibbons [recruitment@treoir.ie](mailto:recruitment@treoir.ie) no later than 4pm on Friday 17th May. Please use *Membership* in the subject line. *It is envisaged that interviews will take place during the week of the 4<sup>th</sup> June 2024.***

**Applications received after 4pm on Friday 17th May will not be considered.**

A full job description, person specification and application form for this position are attached or can be obtained by contacting [recruitment@treoir.ie](mailto:recruitment@treoir.ie) If you felt you would benefit from a confidential discussion about this role, please contact Damien Peelo at [recruitment@treoir.ie](mailto:recruitment@treoir.ie)

Treoir is an equal opportunities employer. We value diversity and aspire to reflect this in our workforce. We particularly welcome applications from people from marginalised sections of the community, irrespective of race, ethnicity, gender, age, disability, sexual orientation, religion, or belief.

This position is funded through the Schemes for National Organisations. The Scheme to Support National Organisations is funded by the Government of Ireland through the Department of Rural and Community Development and administered through Pobal"



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Government of Ireland