

## **TRAINING LINKS 2021-2023**

### **ELIGIBILITY, SELECTION & APPEALS PROCESS**

#### **Stage 1 - Eligibility**

- All applications submitted by the closing date, **5pm on 13 August 2021**, will be considered by The Wheel, using the eligibility criteria as detailed in the Training Links 2021-2023 Programme Overview, Section 7. This is Stage 1 of the overall selection process.
- The Wheel will complete an eligibility assessment sheet for each application during the eligibility review.
- All applications that pass the eligibility stage will move forward to the next stage of the process, stage 2 – Selection.
- The Wheel will notify ineligible applicants following the stage 1 review by **20 August 2021**. Ineligible applicants can use the appeals process within 5 working days by contacting Lauren Carroll on [traininglinks2021@wheel.ie](mailto:traininglinks2021@wheel.ie), clearly outlining the reason for appeal (see Stage 4 – Appeals).

Date for Stage 1 – Eligibility review: 16 – 20 August 2021.

Date for appeals on eligibility criteria: 23 – 27 August 2021.

#### **Stage 2 - Selection**

- It is anticipated that there will be two independent expert assessors (the panel) identified by The Wheel to undertake the selection process. The Training Links Programme Manager will provide advice and support if required.
- All eligible applications will be considered by the panel.
- The panels final recommendations will be based on the information provided in the application forms, and how these have taken account of the Training Links programme objectives, the priority areas and the cross-cutting challenges.
- The final recommendations will also be based on the funding requested in each application and the total funding available.

Date for Stage 2 – Selection by independent panel: 30 August - 10 September 2021

#### **Stage 3 – Confirmation of Selection**

- All shortlisted applications will need to be reviewed by both members of the panel working together, discussions held, and final recommendations agreed.

- All applications that have been reviewed by the individual panel member; i.e. not just the ones that have been shortlisted, will be available to the other member of the panel, in advance, should they so wish.
- A final successful group who demonstrates the diversity as described in the Training Links 2021-2023 Programme Overview must be selected.
- As part of its Evaluation and Performance Monitoring Process, the Training Links Programme Manager and Senior Skills Manager will meet with the panel to discuss their recommendations, and confirm the final shortlist of successful applicants.
- The Wheel will notify **unsuccessful** applicants of their results following the stage 3 review by **17 September 2021**. Unsuccessful applicants can use the appeals process within 5 working days by contacting Tony Ward on [tony@wheel.ie](mailto:tony@wheel.ie), clearly outlining the reason for appeal (see Stage 4 – Appeals).
- Some additional Training Networks will also be identified as a backup list so that if any of the successful Training Networks are not able to take up the programme, there are Training Networks selected to take their place on the programme.
- Applicants will be notified about their final result by **1 October 2021**.

Dates for confirmation of recommendations: 13 September – 17 September 2021.

Dates for selection appeals: 20 September – 24 September 2021.

## **Stage 4 – Appeals**

### **Appeals relating to Stage 1 - Eligibility**

- Applications for Training Links 2021 - 2023 must be submitted by **5pm on 13 August 2021**.
- All applications will then be reviewed for eligibility by The Wheel (see eligibility criteria as detailed in the Training Links 2021-2023 Programme Overview, Section 7).
- Ineligible networks will be notified by **20 August 2021**.
- Ineligible applicants can use the appeals process within 5 working days by contacting Lauren Carroll on [traininglinks2021@wheel.ie](mailto:traininglinks2021@wheel.ie), clearly outlining the reason for appeal. As Training Links Manager, Lauren will adjudicate on the merit of the appeal and communicate a final decision to the Training Network within 2 working days of receiving the appeal.

Date for Stage 1 – Eligibility review: 16 – 20 August 2021.

Date for appeals: 23 – 27 August 2021.

## Appeals relating to Stage 2 - Selection

- Following the assessment and selection process, The Wheel will notify **unsuccessful** applicants of their results by **17 September 2021**.
- If dissatisfied with the outcome, unsuccessful applicants may appeal - appeals must be submitted by email to Tony Ward, [tony@wheel.ie](mailto:tony@wheel.ie) by **24 September 2021**. The appeal must clearly state on what grounds the independent selection panel's decision is being appealed.
- If deemed appropriate by The Wheel, the appeal will be put forward to an independent appeals assessor. This person is not a member of the original independent assessment panel, and is not a member of staff at The Wheel.
- The Wheel will respond with the decision of the independent appeals assessor to the applicant on or by **1 October 2021**.
- The decision of the independent appeals assessor will be final.
- Eligibility and selection criteria are available in the Training Links 2021 – 2023 Programme Overview, as well as on The Wheel's website <https://www.wheel.ie/training-links-programme-2021-2023>.
- Following any appeals review, all successful networks will be notified by **1 October 2021**.

Dates for selection appeals: 20 September – 24 September 2021.

Dates for notifying all applicants of their final results, including those who have used the appeals process: 1 October 2021.